**Stafford Rotary Club Board Meeting Minutes**

**Wednesday, July 11, 2018**

In attendance: Trevor O’Toole, Linda Knecht, Michael Smith, Shawn Huwar, Matt Fleming, Jamie Larounis, and Jake Almborg

The meeting was called to order by President Trevor O’Toole. Linda moved to approve the Board Meeting Minutes of June 13, 2018; seconded by Mike, all in favor. Approved.

**NEW BUSINESS**

Discussion of Budget Requests Made to Stafford Rotary Foundation

The funding request that was made to the Stafford Rotary Foundation for the Riverside Youth Theater Summer Camp was discussed to determine correct operating procedures in the future. This request emanated as a result of the Stafford Rotary Club Board action in April agreeing and approving the Youth Services Co-chairs’ request to consolidate and reprogram available money in the Youth Services budget accounts to enable more money to be available for scholarships for students at the two Interact Club High Schools and the Oberle School. The request made directly to the Stafford Rotary Foundation to authorize and/or reestablish funds for the Riverside Youth Theater Summer Camp in the amount of $600.00 essentially circumventing the Stafford Rotary Club Board action of April 2018.

It was determined that this type of appeal to the Stafford Rotary Foundation was improper. According to the Club’s Constitution, Section 3, page 7, decisions by the Stafford Rotary Club Board are final—subject only to an appeal to the Club at-large. The Board decided to follow the procedures outlined in Section 3 of the Constitution.

Decision to Support the Riverside Youth Theater Summer Camp Using Current Budget Authority

Notwithstanding the above decision, the Board wanted to accommodate and honor its commitment to the Riverside Youth Theater Summer Camp. A discussion followed on the value the Club derived from the Summer Camp sponsorship. It was felt that the Club derived value for being a sponsor of this meaningful program for at-risk kids. The Board decided to provide $600 from the Public Image and Membership current budget accounts to support this request.

Decision to Table Ad-hoc Funding Requests; Referral to Service Chairs for Consideration into Normal Budget Cycle

Finally, the Board decided to table funding requests from various organizations that occur throughout the year, and refer them to the various Service Chairs for consideration in the normal budget cycle.

Stafford Rotary Club will follow the Stafford County Government Inclement Weather Schedule

The Board decided to follow the Stafford County Government inclement weather schedule. And specifically, not to follow the Stafford County Public Schools inclement weather schedule. If the Stafford County Government is closed, the Stafford Rotary Club will not meet. Motion made by Mike; seconded by Jamie, all in favor. Approved.

**Revising By-Laws**

The By-Laws will be sent to the Club by email for review and approval.

**Appointing Nominating Committee**

The President-elect, Leigh Ann Poland, and the Immediate Past President, Michael Smith will comprise the Nominating Committee. Results need to be announced and presented to the Club by December 1st.

Removing Two Members

The Board decided to accept the resignations of Lynn Hamilton who will be joining another Club as part of her representational duties for Stafford Junction; and the resignation of Fred Greer who has moved to North Carolina. Members will be dropped in July.

Fixing Rotarian of the Year Award

Mike coordinated to fix the engraving on the Rotarian of the Year Award. In two cases, the years of service were wrong for two recipients.

Adjustments to Quarterly Dues

There is no increase in normal quarterly dues for the up-coming year. Normal dues remain at $220.00 per quarter. Linda and Jake requested a slight increase in the dues-only rate that applies to family members, R-85 members, and any additional Corporate members. The request was to round-up the dues only rate to $40.00. The previous rate was $38.25. This change was requested for simplicity and to avoid bookkeeping imbalances when members make check-writing errors involving the cents. Motion was made by Mike, seconded by Jamie, all in favor. Approved.

Stafford Rotary Club Board Composition for 2018-2019

President Trevor has decided to maintain the same Board composition as his predecessor, Mike Smith. The Board will consist of the President, the Immediate Past President, the Secretary, the Treasurer, the President-Elect, and the President-Nominee. Committee Service Chairs are encouraged to attend. Committee Service Chairs are requested to submit monthly activity reports to the Board on their Areas of Service. Reports should be sent to the Secretary for compilation not later than one day before established board meetings.

**OLD BUSINESS**

See Rotary Club of Stafford—Committee Reports— distributed separately.

Motion to Adjourn

A motion to adjourn was made and passed.

Next Regular Board Meeting

The next Regular Board Meeting is on Wednesday, August 8th at 1:15 pm, Riverside Dinner Theater